# 2024 HOLIDAY SCHEDULE <br> Shop \& Office 

HOLIDAY
Memorial Day

Fourth of July
***Atlas will be closed on Friday, July $5^{\text {th }}$

## Labor Day

Thanksgiving Day

Day After Thanksgiving

## DATE OFF

Monday, May 27 (Days, Nights, Flex, Office)

Thursday, July 4 (Days, Nights, Flex, Office)

Monday, September 2 (Days, Nights, Flex, Office)

Wednesday, November 27 (Nights, Flex)
Thursday, November 28 (Days \& Office)
***Atlas will be closed on Monday, December $\mathbf{2 3}^{\text {rd }}$
Christmas Eve Tuesday, December 24 (Days, Nights, Flex, Office)

Christmas Day
Wednesday, December 25 (Days, Nights, Flex, Office)
***Atlas will be closed on Monday, December 30th
New Year's Eve

New Year's Day (2025)

Floating Holiday
Tuesday, December 31 (Days, Nights, Flex, Office)

Wednesday, January 1, 2025 (Days, Nights, Flex, Office)

- Requirements for Holiday Pay:

Holiday pay is only granted to non-probationary full-time employees who work both the day prior to and the day after the holiday (or have prior approval for absence).

