2024 HOLIDAY SCHEDULE

Shop & Office

| HOLIDAY | DATE OFF |
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| Memorial Day | Monday, May 27 (Days, Nights, Flex, Office) |
| Fourth of July | Thursday, July 4 (Days, Nights, Flex, Office) |
| ***Atlas will be closed on Friday, July 5 th | |
| Labor Day | Monday, September 2 (Days, Nights, Flex, Office) |
| Thanksgiving Day | Wednesday, November 27 <i>(Nights, Flex)</i> Thursday, November 28 <i>(Days & Office)</i> |
| Day After Thanksgiving | Thursday, November 28 <i>(Nights, Flex)</i> Friday, November 29 <i>(Days & Office)</i> |
| ***Atlas will be closed on Monday, December 23 rd | |
| Christmas Eve | Tuesday, December 24 (Days, Nights, Flex, Office) |
| Christmas Day | Wednesday, December 25 (Days, Nights, Flex, Office) |
| ***Atlas will be closed on Monday, December 30 th | |
| New Year's Eve | Tuesday, December 31 (Days, Nights, Flex, Office) |
| New Year's Day (2025) | Wednesday, January 1, 2025 (Days, Nights, Flex, Office) |
| Floating Holiday | Selected individually by Employee |
| • <u>Requirements for Holiday Pay</u> : | |

Holiday pay is only granted to non-probationary full-time employees who work both the day prior to and the day after the holiday (or have prior approval for absence).